



Iowa City Community School District

Educational Services Center

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ICCSD Community Education District-Wide Advisory Council Meeting August 6, 2014

8:30 - 10:00

**Educational Services Center
1725 N. Dodge Street, Meeting Room 113**

AGENDA

1. Introductions and welcome new members!
Welcome Annika, Melissa, William, Fred, Angie and Shelley!
2. Approve minutes from the May 14, 2014 board meeting and Board Report. (**Enclosure 1**)
3. News from the Iowa Department of Education regarding child care programs in schools.
4. Goals / Planning for 2014-2015
 - a. Set goals
 - b. CEDAC meeting schedule
5. Budget discussion

ICCSA Community Education District-Wide Advisory Council
Meeting May 14, 2014, Wednesday
1:00 – 2:30 p.m.
ESC Meeting Room 113
Minutes

Members Present: Marsha Bollinger, Lynette Jacoby, Tracy Mulcahey, Sherri Proud, Pete Wallace , Susie Poulton and Joan Vanden Berg

1. Minutes from the April 2nd, 2014 CEDAC meeting were approved.

2. Changes to Council Membership

Council members discussed the draft application form that was sent out. It was decided that shorter was better and the check list was deleted, and replaced with an open-ended question of what expertise potential members could provide to the council. It was also discussed that no one knows who we are and what we do. Susie will attach a one page summary of CEDAC, using previous documents that we have provided.

It was discussed that we want to have a press release and post on the web-site. We'll send something to the BASPs and to the District Parent Organization. Individual council members will also personally encourage individuals to apply who they thought would be good. We reviewed that the council will need three residents of Iowa City, one from Coralville and one from North Liberty. We will also have a new Parks and Rec representative from North Liberty

Susie will write a cover letter and get out the week of May 19th and have the applications be due by June 15th. New members will be invited to a tour of the summer program in July and have an orientation with staff before the next business meeting in August.

3. Update on 21st CCLC programs and summer

For the summer of 2014 we will have six sites and serve about 290 students. The programs at Mann and Kirkwood will be running from July 9th - August 8th. Lemme ,Weber, Twain and Wood will have additional weeks of program because of the partnership the district has with Neighborhood Centers. The academic component with teachers will all start on July 9th for all sites. The program is a full-day program, going from 8:30 to 2:30, Monday through Friday. Fridays are the field trip days. Because of construction projects, the Mann program will be at Shimek and the Twain program will be at Lucas. We were not able to get a program together for North Liberty for the summer of 2014, but it is a high priority for the summer of 2015.

4. Update on BASP Sub-committee Work

Joan has continued to work on a plan for using district paras as substitutes for BASPs when the district dismisses early because of heat. Some school-day paras have their own children who will not have a place to be after school, so the staffing does get complicated.

Joan reviewed the results of the provider survey. (See attached.) Clearly summer is the most challenging time for programs to operate and not lose money on child care assistance. It was painful to see Penn lose their summer program. Ideally programs have a balance of private tuition and child care assistance, both from a business perspective as well as what's good for kids. It was noted that we're not really further along with our efforts to make child care accessible for low-income students.

The group brainstormed whether it would be possible to provide incentives to programs for accepting Childcare Assistance-- perhaps paying for transportation, which was cited by the providers as being an expensive barrier and/or the purchase of supplies to help off-set costs.

The group had a conversation about why families in poverty don't attend consistently. There are multiple issues-- low wage jobs, changing schedules, frequent moves, car trouble.

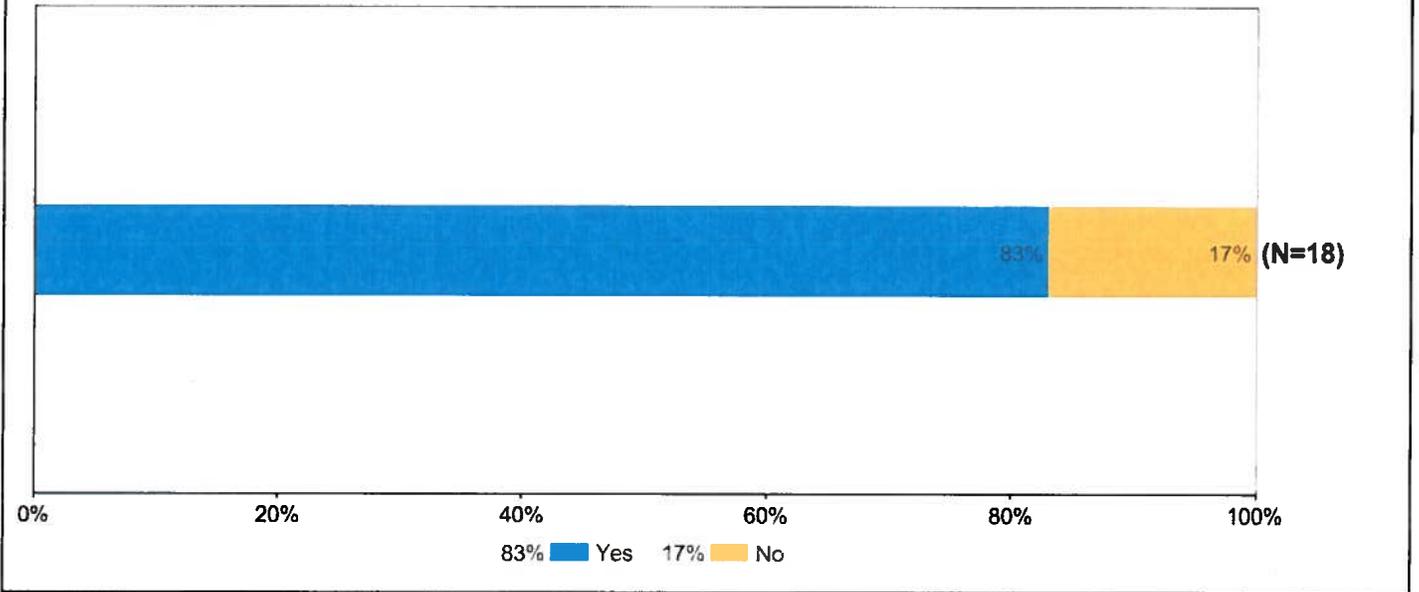
We need to pull the sub-committee back together and have the full group come together again before school starts.

5. We will provide a report to the Board in August. Susie and Joan will draft and send out to the council for review.

6. In July we will set up a tour of the summer program, Joan will send out a note. We will have a business meeting in August with our new members.

140421 BASP Provider Survey

Will your program provide childcare during the summer of 2014?		
Responses	Count	%
Yes	15	83%
No	3	17%
Total Responses	18	



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Q39. What challenges has your program experienced related to providing summer childcare?

Sr.No.	Response No.	Response Text
1	2	Trasnportation fees through Durham
2	6	We only enroll 26 students/week as we travel in two 15 passenger vans. Enrollment is on a 1st come, 1st serve basis for people already enrolled in our program and then opens to the Weber public 2-3 weeks later.
3	9	Loosing income during the summer. We had a loss last summer. Usage of air conditioned rooms. Navigating around building repairs.
4	11	TRANSPORTATION COSTS! We would enroll more kids if we did not have to rely on City Busses for the majority of our transportation.
5	12	Transportation is expensive.
6	13	Low attendance numbers and losing money due to CCA rates.
7	14	I can't speak to this as this will be my first year running Twain's summer program. I do know a challenge for us this coming summer was finding a space to hold program as Twain is under construction. In the past I would say the heat at Twain would probably have been a challenge as most of the building is not air conditioned.
8	16	childcare assistance does not cover the full tuition amount attendance for summer varies from week to week on average we have 15 to 20 children per week (questions about enrollment) we cap our weekly enrollment at 35 per week (questions about enrollment)
9	17	We get moved around based on the cleaning schedule. We are no allowed to use the gym for a week and a half and we are not allowed to use the cafeteria for another week and a half. This summer there is construction starting on both sides of the building and I can't get any information on if we will be able to use the playgrounds or fields this summer.
10	7	Trying to max out enrollment each week. Some weeks are in more demand then others. Also summer construction at the schools can be hard to navigate around, but it has always worked out.
11	18	There families on child care assistance only send their children on trip days. That means I can only bill for those days and lose money the other 3 days of week. In recent years I have asked them to be more specific about the days their children are attending so I can more accurately budget for the summer.
12	19	We do offer assistance if needed but do not term it scholarship based on advice given to us. Cost of transportation can be an issue. Construction and/or repairs to building spaces in the summer can be challenging yet we are always flexible and work with building and custodial staff to adapt and move when needed as we are grateful for the use of the space.
13	20	The main problem has been space issues. We generally have to vacate our current space and move to another space because of construction.
14	21	We can only have up to 35 kids per week. We walk most places, so we need to keep our lines down to 35 or it is dangerous crossing streets and booking fieldtrips. Sometimes we split into 2 groups.

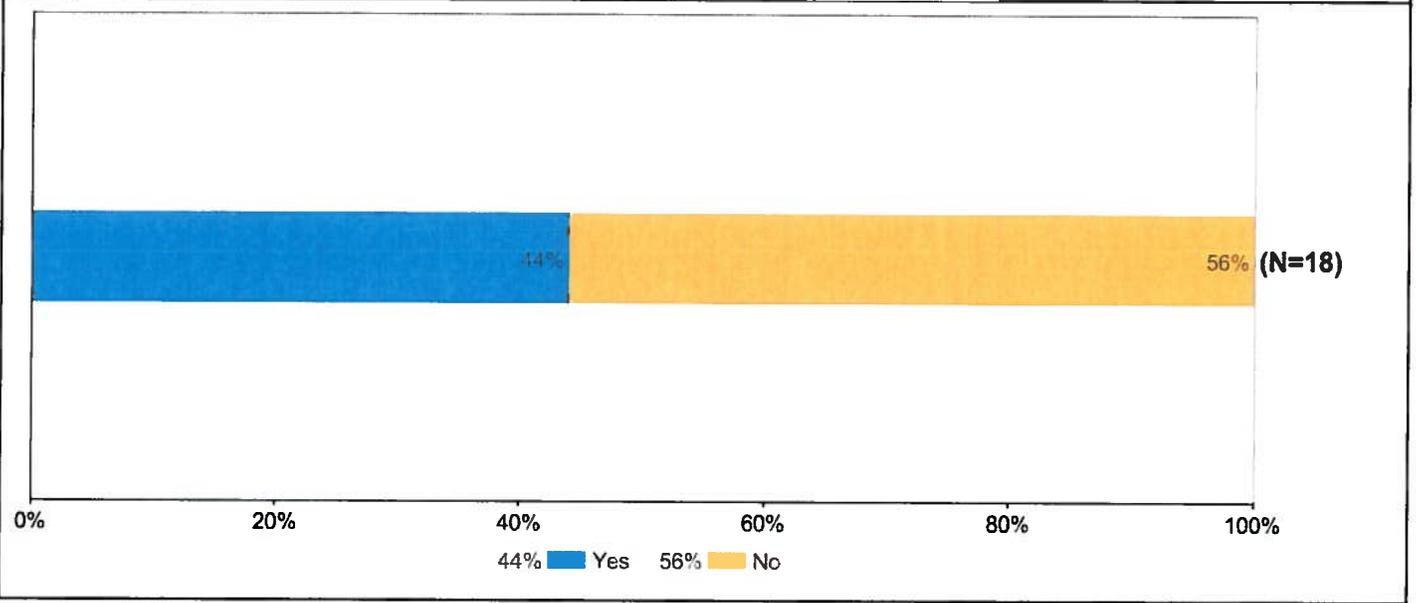
Q40. Please share any ideas for overcoming challenges related to providing summer childcare.

Sr.No.	Response No.	Response Text
1	6	We do not have a cap on the number of people we can enroll on Child Care Assistance. However, we are considering adding something to our policy/parent handbook to hold parents accountable for tuition lost due to multiple absences of children receiving CCA.
2	9	Scheduling more community activities that are free, but also fun for the children. Doing more activities at our school, but airconditioning becomes an issue. Not knowing about building repairs in advance.
3	12	Durham School Services is very costly to use. If the district would like to see more summer care options/ low-income rates, a helpful suggestion would be the cost to charter a bus thru Durham. (The expensive costs drives summer camp prices up.) *We serve approximately 50-60 kids per week at Borlaug, 9 weekly sessions. (Last summer 10 sessions.)
4	14	The district was able to find us space at Lucas to hold our program this year as Lucas does not currently have their own summer program.

140421 BASP Provider Survey

Has your program experienced any challenges related to accepting Child Care Assistance?

Responses	Count	%
Yes	8	44%
No	10	56%
Total Responses	18	



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Q58. Please describe these challenges.

Sr.No.	Response No.	Response Text
1	4	CCA is a slow process that is inconvenient for families that need childcare right away.
2	5	Please refer to the sheet I already filled out. The biggest challenge is the loss of money in the summer, and the fact CCA parents do not have to sign contracts. They can be in the program one day, and gone the next. The inconsistency makes it impossible to figure into the budget.
3	6	Lost income due to high number of absences.
4	12	For 10 years or more, the City of Coralville accepted Child Care Assistance. But six years ago, DHS determined the City of Coralville was ineligible for such funds leaving many families without a summer camp option because the decision was determined in May.
5	13	Losing money during summer months because maximum CCA rates are lower than rates for paying families. Also, if CCA families don't show up, we can't charge CCA for them.
6	14	Not many, just the wait time it takes from when a family applies for CCA and when it knows if it has been rewarded it or not. That can make things tough for a family that wants their child to start program right away, but can't risk being billed for the program if their CCA doesn't come through.
7	18	The families are less reliable and less interested in reading newsletters and just participating in general. I feel like I have to babysit the parents as much as the children sometimes.
8	21	Parents turning forms in on time and the loss of tuition.

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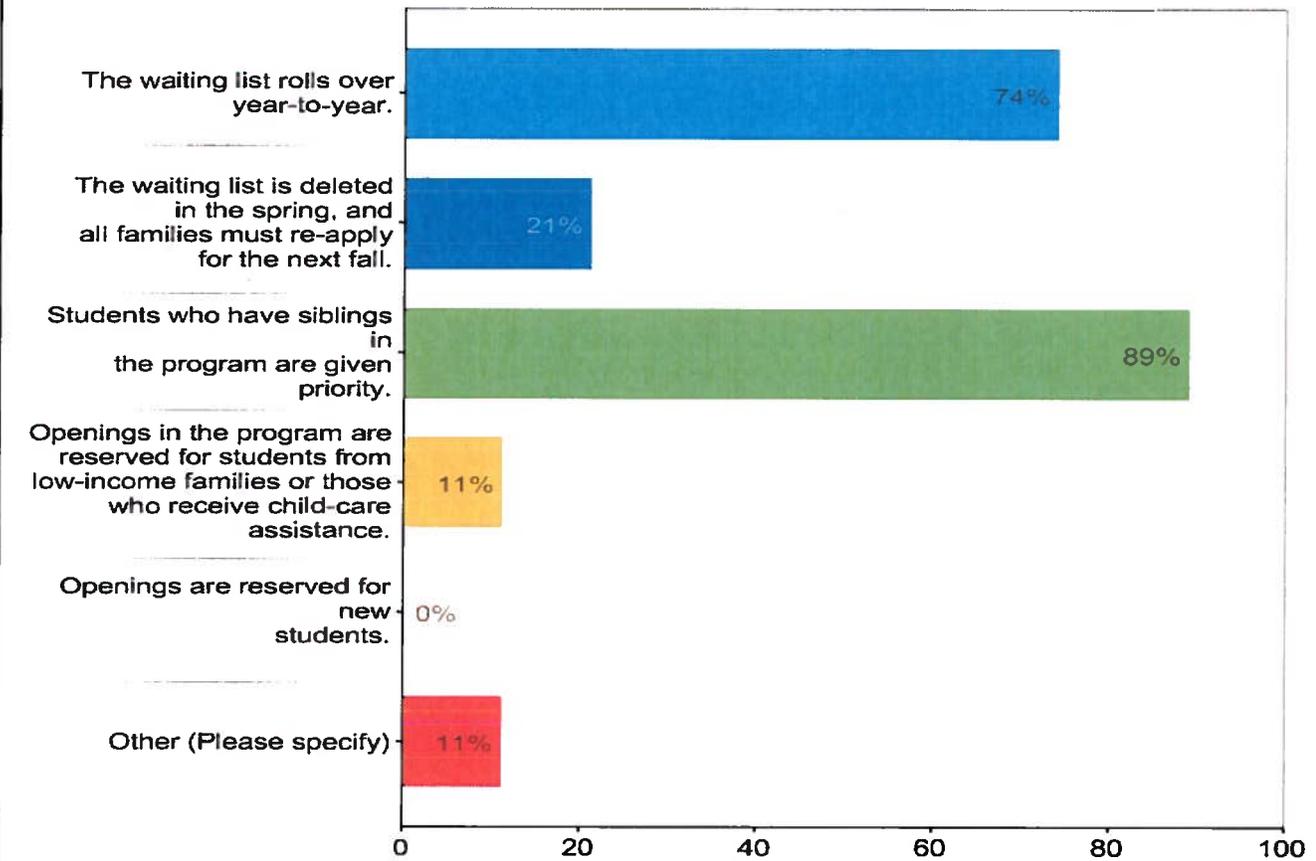
Q59. Please share any additional ideas for making your program affordable for low-income families.

Sr.No.	Response No.	Response Text
1	1	We would be open to scholarship ideas in the future.
2	5	Our program is affordable for low-income families. We accept both CCA and give a discount for families who qualify.
3	6	I would like to see more advocating and grant writing by the ICCSD based on the ACE's and return-on-investment research for funding of quality child care programs. We may consider offering partial scholarships, but that would be a discussion for our entire board after reviewing our predicted budget.
4	9	I would really like to see Child care programs pay more for their clients that enroll in the summer program.
5	12	At this time, we don't know how many scholarships we will offer at Borlaug BASP in 2014-2015 but I believe it will be approximately 5 - 8.
6	14	It would be nice if there was some kind of stop-gap measure so that families waiting to hear about CCA could still attend program without the risk of being charged if they do not get CCA for whatever reason.
7	17	We are currently working on a plan for scholarships.
8	7	Provide training programs for free so that expense can be reduced to budget for more scholarships. Have an agreement with school buildings to use supplies/equipment/technology for a fee to reduce program expenses on supplies that can be available at a better price.
9	15	We will offer scholarships as we have in the past based on family needs.
10	19	The only real challenge for child care families is having them get paperwork completed and updated in a timely manner and offer assistance with family resource services. We do not offer "scholarships" yet we have offered assistance (different phrasing based on advice). We have had families in need for various reasons in the past and generated fund-raisers for them as well as giving them tuition free for a time until matters improved. This is on case by case basis but the board.

140421 BASP Provider Survey

How do you currently maintain your waiting list? (Check all that apply)		
Responses	Count	%
The waiting list rolls over year-to-year.	14	74%
The waiting list is deleted in the spring, and all families must re-apply for the next fall.	4	21%
Students who have siblings in the program are given priority.	17	89%
Openings in the program are reserved for students from low-income families or those who receive child-care assistance.	2	11%
Openings are reserved for new students.	0	0%
Other (Please specify)	2	11%
Total Unique Responses	19	
Total Responses	39	

(N=19)

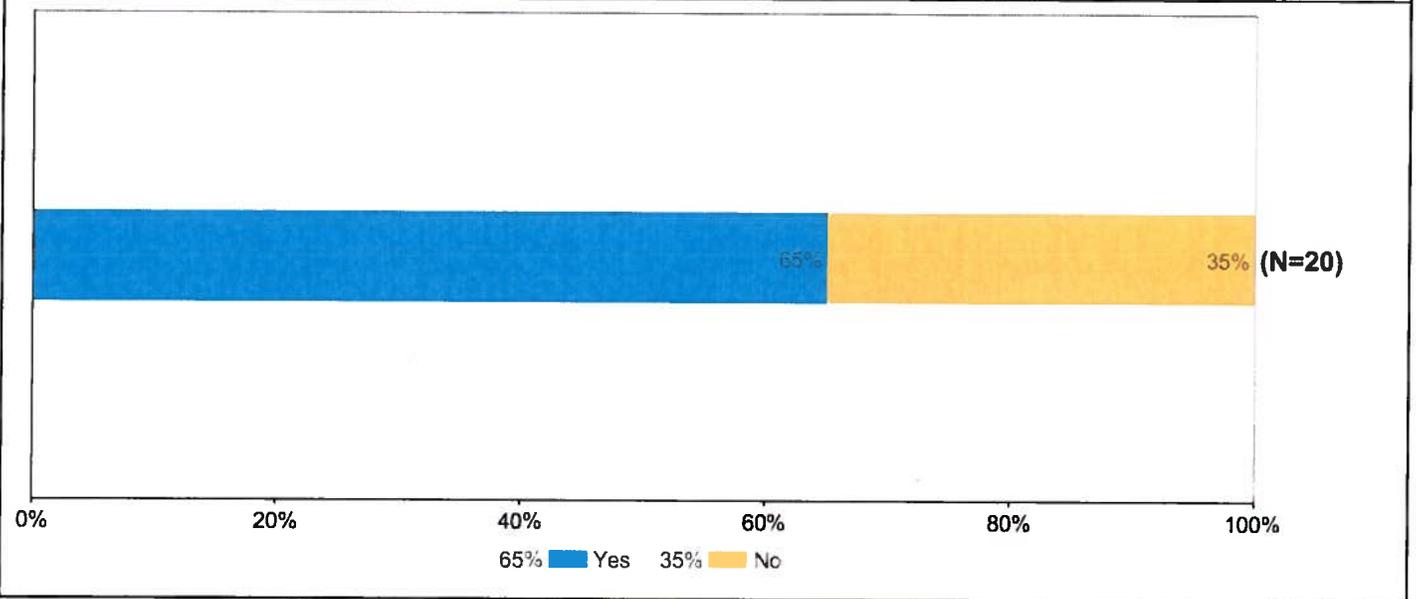


Note: Multiple answers per participant possible. Percentages added may exceed 100 since a participant may select more than one answer for this question.

20% school pop.

140421 BASP Provider Survey

Do you currently have students on a waiting list?		
Responses	Count	%
Yes	13	65%
No	7	35%
Total Responses	20	



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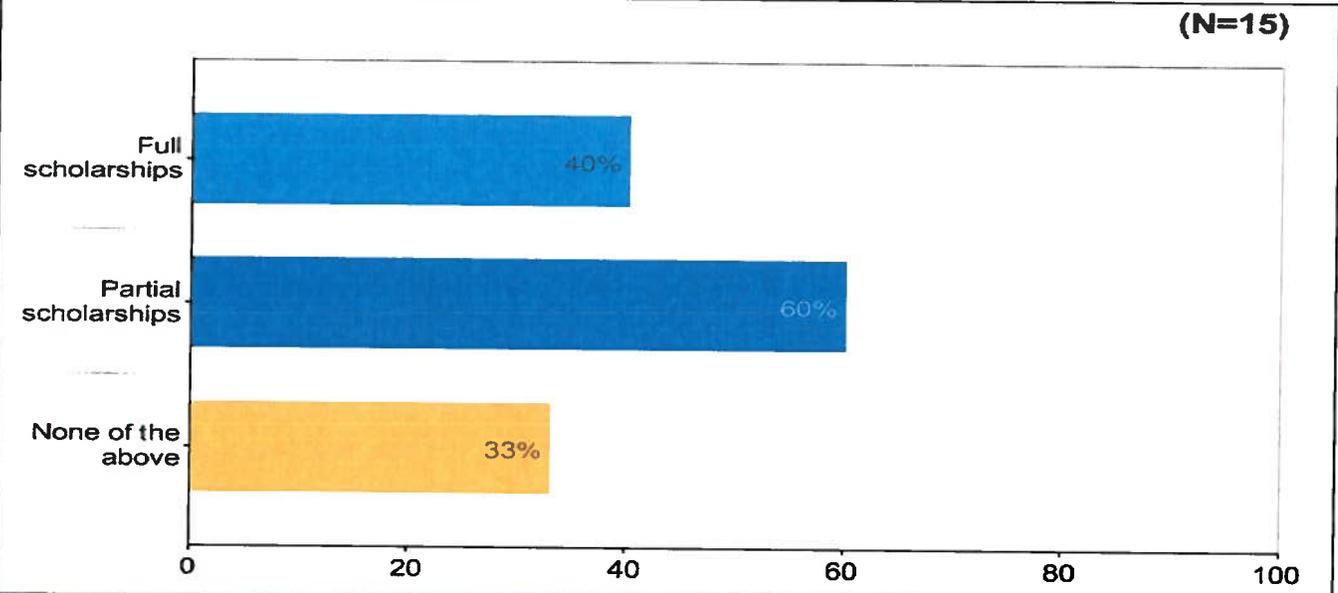
Q14. Please share any ideas for increasing your program's capacity.

Sr.No.	Response No.	Response Text
1	1	We just increased our capacity from 60 to 80 students starting this fall.
2	2	create 5 spots for scholarship / low income familis to apply for.
3	4	Establishing a center outside the school building.
4	9	Keeping high enrollment at our school. Keeping fees as low as possible without a loss
5	10	Using class rooms, currently I am only able to use the community room and gym.
6	11	I feel for the safety aspect of our program and hiring enough staff (I currently employ 22 people), we are at full capacity. Our space gets taken away sporadically during the school year and it is hard to find enough space for the kids we already have.
7	12	I am going to be running in the 90s for next year with scholarship, I am concerned of quality if I get much bigger. Camp Coralville picks up one van load of kids at Borlaug and transports to the Rec Center- we are considering a 2nd van load.
8	13	We would need to hire more staff to accommodate the increase in children.
9	14	If we had more space in the school we could increase the number of children we serve. We are licensed for 100 students, but currently have 82, and realistically that is the most we can comfortably and safely serve.
10	7	Getting a bigger building, getting access to more rooms in the building ie library/classrooms/temps.
11	15	Having access to additional rooms within the building would allow opportunities for enrichment opportunities, etc. Having a presence at Back-To School Night Create page on the Lucas website
12	19	in order to increase enrollment we need more space immediately at the end of the school day. "Additional" space is not deemed part of the licensing area and we typically don't have access to "additional space" such as the gym until 4:00 when teacher contract times are done and they have left before we move into that area. We also have to adjust to space usage for programs such as Girls on the Run which means we lose options at times.
13	20	If we were given adequate space. We currently can use the gym and can sometimes use the art room. We aren't allowed in any of the classrooms or in the library.
14	21	Tuition is 135 for pm, 175 am/pm, am is 70 per month.

140421 BASP Provider Survey

Please select the kinds of scholarships your program would consider providing for the 2014-15 school year. (Check all that apply)

Responses	Count	%
Full scholarships	6	40%
Partial scholarships	9	60%
None of the above	5	33%
Total Unique Responses	15	
Total Responses	20	



Note: Multiple answers per participant possible. Percentages added may exceed 100 since a participant may select more than one answer for this question.