



Iowa City Community School District

Educational Services Center

Stephen F. Murley Superintendent of Schools

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Teacher Quality Committee Meeting---MINUTES **Monday, October 23, 2018 - 4:30 p.m.-5:30 p.m.** **ESC – Room 113**

Meeting Called to order at: 4:35PM

Attending: Diane Schumacher, Julie Bride, Matt Degner, Molly Abraham, Sarah Farifield, Gina Ferrel, Michelle Cook, Robin Fields, Andy Gahan, Jeff Finn, Kristin Cannon

I. Welcome and Connecting

- Approve minutes from April 24, 2018 meeting
-Kristin Cannon made a motion to Approve the minutes as read. Molly Abraham 2nd the motion. All were in favor. Motion was approved.
- Introduction of members of committee-***Introduced this year's committee members***
- Establishment of group norms-***reviewed group norms***
- Review committee beliefs and guidelines-***reviewed committee beliefs and guidelines***

II. Decisions/Learning

- 2018-19 Teacher Quality allocations (district, building & collaborative/individual)
- Review of 2018-19 TQ Forms A, B, & C
-Gave copies of 2018-19 TQ forms to committee members and reviewed specifics of when each form is needed/used.
 - Forms A & B needed for building projects
 - Forms A, B & C needed for Individual/Collaborative Projects
-Question was raised about funding analysis on "who" is applying for Individual/Collaborative Projects. Are the same people applying for these funds each year.
- Timeline for Building & Individual Plans 2018-19
 - Building Forms due on December 1, 2018
(allocated using September 17th Enrollment Data from PowerSchool and sent to principals)
 - Individual/Collaborative Funds accepted from October 8, 2018-until all of these funds allocated. (On October 8, 2018, Linda Morris sent out notice to teachers to apply & documents on staff site on ICCSD website)

-the committee discussed having a link to emails for the TQ committee members in the notice to apply email for Individual/Collaborative TQ applications to increase communication with the committee members.
-committee also discussed the idea of a google doc for submission of plans.
-Process has been streamlined a lot in the last few years and continues to be refined as needed.
-committee discussed the possibility of committee members making a video or screen cast of application process.

- District TQ Plans for 2018-19
-Committee was given a list of District TQ plans for 2018-19
- Review of 2018-19 August Professional Development Day
 - 760 teachers attended (last year 808 teachers attended)***-reviewed August 2018 PD Day***
- Teacher Leadership Compensation grant overview
-discussed overview of Teacher Leadership Compensation grant and how it works with TQ funding supplementing funds available for PD projects.

III. Managing

- Communications – Questions/feedback from our audience
- Teacher Quality Meeting dates and annual plan for 2018-19
 - October 23, 2018
 - February 19, 2019
 - April 16, 2019

-Reviewed dates for meetings for 2018-19 School year for this committee

IV. Closing

- Agenda Setting and Summary

Sarah Fairfield made a motion to adjourn the meeting. Diane Schumacher 2nd the motion. All were in favor. Motion was approved and meeting adjourned.