January, 2016

Dear Parents/Guardians of a 2016-2017 South East Eighth Grader:

Congratulations on your child’s start to his/her junior high career! We are currently visiting with your child and seeking your input into the scheduling process as your child registers for 2016-17 8th grade classes. To assist in this process, the administrators and the guidance counselors at South East would like to share some deadlines and guidelines with you that will assist us in gathering data and building a schedule to meet all students’ needs:

Friday, January 22, 2016
Deadline for 7th Graders to return the registration forms to their Math teachers

If your child has an interest in an elective, please register for the course now. As long as enough students sign up for the elective, we will attempt to schedule the elective. Our effort this summer will be to build a schedule based on your requests and to have class sizes and teachers' preparations balanced across the school year. Therefore, ONLY the following requests for changes will be considered in the fall:

- A switch between every-other-day Study Hall and PE to balance number of study halls in a day (Note: Administrators cannot override class limits to accomplish this change.)
- Dropping a class that is not needed for promotion
- Adding a class in a time slot left open by a dropped class or a study hall (Note: Administrators cannot override class limits to accomplish this change.)

Your child's math teacher will have indicated a recommended math class for eighth grade on your student's registration form. If you agree with that recommendation, no action is needed and your child will be registered for that class. If you would like further discussion about that recommendation, please contact your child’s math teacher. When the registration form is handed in to the math teacher, the math selection should represent the selection and your child will be assigned to that course.

Our goal at South East is to provide your child with excellent opportunities for learning and exploration. On a day-to-day basis, this means South East staff and administrators strive to meet the needs and honor the requests of over 800 individual students, while maintaining our high educational standards and working within our allocated resources. We invite you to become a partner in our pursuit of this goal, and appreciate your support.

Sincerely,

Dr. Amber Boyd
Principal