Teacher Quality Committee Meeting Minutes  
Monday, September 21 - 4:30 p.m.-5:30 p.m.

Meeting Called to order at: 4:32 time

Attending: Diane Schumacher, Scott Kibby, Kristin Cannon, Andy Gahan, Emily O’Donnell, Evan Hartely, Jeff Finn, Sarah Fairfield, Gina Ferel, Maureen Hill

I. Welcome and Connecting
   • Approve minutes from last TQ meeting on February 17, 2020
     Minutes reviewed from last TQ Meeting, Michelle Cook motioned to approve the minutes, Sarah Fairfield seconded, all ayes, approved
   • Introduction of members of committee
     Committee membership sheets with agendas as well as information for teachers stipends for serving on the committee.

II. Decisions/Learning
   • 2020-21 TQ funding
     Handout about allocations for the 2019-20 Teaching Quality funds
       o Budget for 2020-21 PD State Funding for Teacher Quality (TQ) & Iowa Core Curriculum (ICC)
         o Discuss continuing with TQ at 70% and ICC at 30% of the PD State Funding
           ▪ TQ breakdown of the 70% for TQ parts as the same amounts as prior years (50% to TQ Day costs, 50% to Building/District/Collaborative plans—divided as 22.5% Building TQ, 22.5% District TQ and 5% Collaborative TQ)
           Kristin Cannon motioned to vote to approve budgeting process, Evan Hartley seconded, all ayes, approved
     • Review of 2020-21 TQ Forms
       ➢ Plan form is needed for all Building & Collaborative Projects
         o preferred submission- electronic to Linda Morris, TQ Admin Assistant, and Diane Schumacher, TQ Administrative Chair
         o After Report Form submitted by groups for Collaborative Projects after completed
           Copies of TQ plan form 2020-21 and After Report Forms (Collab Projects) given to committee

The mission of the Iowa City Community School District is to ensure all students will become responsible, independent learners capable of making informed decisions in a democratic society as well as in the dynamic global community; this is accomplished by challenging each student with a rigorous and creative curriculum taught by a diverse, professional, caring staff and enriched through the resources and the efforts of families and the entire community.
• Timeline for Building & Collaborative Plans 2020-21
  ➢ Building Allocations will be sent to Principals in late September (using Sept 15th enroll data)
  ➢ Collaborative Funds accepted from October 1, 2020-until all of the funds allocated. (Linda Morris will send out in late September on behalf of TQ committee the notice to teachers to apply & will post the updated documents on staff site on ICCSD website)
    Copy of info given to all district teachers regarding Collaborative funds given to committee

• District TQ Planning for 2020-21
  List of 2020-21 District TQ funds plans given to committee.
  Noted that plans for first trimester would not approve funds for use of subs, due to the predicted sub shortage.

• Review of September 2020 TQ Professional Development Day
  Discussed September TQ day

III. Managing
• Communications – Questions/feedback from our audience
  Clarification on when the email to the teachers would be regarding collaborative plans: September 28.

• Teacher Quality Meeting dates and annual plan for 2020-21
  o September 21, 2020
  o February 22, 2021
  o April 19, 2021
    Reminder about meeting dates for the committee for 2020-21

IV. Closing
• Agenda Setting and Summary
  Sarah Fairfield made a motion to adjourn the meeting.
  Evan Hartley seconded the motion.
  All ayes.
  Motion was approved and Meeting adjourned at: 4:51