Teacher Quality Committee Meeting---MINUTES
Monday, October 23, 2018 - 4:30 p.m.-5:30 p.m.
ESC – Room 113

Meeting Called to order at: 4:35PM
Attending: Diane Schumacher, Julie Bride, Matt Degner, Molly Abraham, Sarah Farifield, Gina Ferrel, Michelle Cook, Robin Fields, Andy Gahan, Jeff Finn, Kristin Cannon

I. Welcome and Connecting
   • Approve minutes from April 24, 2018 meeting
     -Kristin Cannon made a motion to Approve the minutes as read. Molly Abraham 2nd the motion. All were in favor. Motion was approved.
   • Introduction of members of committee-Introduced this year’s committee members
   • Establishment of group norms-reviewed group norms
   • Review committee beliefs and guidelines-reviewed committee beliefs and guidelines

II. Decisions/Learning
   • 2018-19 Teacher Quality allocations (district, building & collaborative/individual)
   • Review of 2018-19 TQ Forms A, B, & C
     -Gave copies of 2018-19 TQ forms to committee members and reviewed specifics of when each form is needed/used.
       ➢ Forms A & B needed for building projects
       ➢ Forms A, B & C needed for Individual/Collaborative Projects
         -Question was raised about funding analysis on “who” is applying for Individual/Collaborative Projects. Are the same people applying for these funds each year.
   • Timeline for Building & Individual Plans 2018-19
     ➢ Building Forms due on December 1, 2018
       (allocated using September 17th Enrollment Data from PowerSchool and sent to principals)
     ➢ Individual/Collaborative Funds accepted from October 8, 2018-until all of these funds allocated. (On October 8, 2018, Linda Morris sent out notice to teachers to apply & documents on staff site on ICCSD website)
-the committee discussed having a link to emails for the TQ committee members in the notice to apply email for Individual/Collaborative TQ applications to increase communication with the committee members.
-committee also discussed the idea of a google doc for submission of plans.
-Process has been streamlined a lot in the last few years and continues to be refined as needed.
-committee discussed the possibility of committee members making a video or screen cast of application process.

- District TQ Plans for 2018-19
  -Committee was given a list of District TQ plans for 2018-19

- Review of 2018-19 August Professional Development Day
  - 760 teachers attended (last year 808 teachers attended)
  -reviewed August 2018 PD Day

- Teacher Leadership Compensation grant overview
  -discussed overview of Teacher Leadership Compensation grant and how it works with TQ funding supplementing funds available for PD projects.

III. Managing
- Communications – Questions/feedback from our audience
- Teacher Quality Meeting dates and annual plan for 2018-19
  - October 23, 2018
  - February 19, 2019
  - April 16, 2019

-Reviewed dates for meetings for 2018-19 School year for this committee

IV. Closing
- Agenda Setting and Summary

Sarah Fairfield made a motion to adjourn the meeting. Diane Schumacher 2nd the motion. All were in favor. Motion was approved and meeting adjourned.