

DATE: April 19, 2013

NOTICE OF AWARD

TO: Dryspace, Inc.  
ADDRESS: 707 66<sup>th</sup> Avenue SW  
Cedar Rapids, IA 52404  
PROJECT: 2122720  
CONTRACT FOR: 2013 Roof Improvements  
Penn Elementary School  
Iowa City Community School District

You are notified that your Bid dated April 2, 2013, for the above Contract has been considered. You are the apparent Successful Bidder and have been awarded a contract for the BASE BID B.

The Contract Price of your contract is One Hundred Twenty-one thousand Two Hundred Three Dollars and Zero Cents (\$121,203.00), in accordance with your bid.

You must comply with the following conditions precedent within ten days of the date of this Notice of Award, that is, by May 1, 2013.

1. You must deliver to Shive-Hattery, Inc. one fully executed copy of this Notice of Award.
2. You must deliver to Shive-Hattery, Inc. one fully executed counterpart of the enclosed Agreement bearing your signature on page 7.
3. You must deliver to Shive-Hattery, Inc. not later than ten days following the date of execution of the Agreement the Performance and Payment Bond as specified in the Supplementary Instructions to Bidders and enclosed herein.
4. You must deliver to Shive-Hattery, Inc. the Certificate of Insurance as outlined in the contract documents and as specifically required on pages 00800-9 – 00800-11 of the Supplementary Conditions, copies of which are attached. Note the requirements for a Power-of-Attorney or other evidence indicating that the person signing this Certificate of Insurance is the authorized representative of the insurance company. **In addition, the contractor is required to name the Owner, Shive-Hattery, Inc., and their agents as additional insureds.** Please do not make Shive-Hattery, Inc. the certificate holder. It should be Linn-Mar Community School District.

The policy must also include a Governmental Immunities Endorsement with the following language:

“The insurance company and the insured expressly agree and state that the purchase of this policy of insurance by the insured does not waive any of the defense of governmental immunity available to the insured under Iowa Code Section 670.4 as it now exists or may be amended from time to time. The company and the insured further agree that this policy of insurance shall cover only its claims not subject to the defense of governmental immunity under Iowa Code Section 670.4.”

5. You must submit to Shive-Hattery, Inc. a copy of your state registration, showing your identification number.

- 6. You must submit to Shive-Hattery, Inc. a signed Sex Offender Acknowledgement and Certification form (attached) and provide the signed document from your company and **each sub-contractor** who will have workers on-site as per Section 00 0800, Article 13.11.

As per the AIA Digital Data Protocol, documents may be submitted hard copy, emailed, or uploaded via Newforma Information Exchange.

Failure to comply with these conditions within the time specified will entitle the Owner to consider your bid in default, to annul this Notice of Award and to declare your Bid Security forfeited.

Within ten days after you comply with the above conditions, the Owner will return to you one fully signed counterpart of the Agreement with the Contract Documents attached.

Prepare submittals such as shop drawings, certifications, samples, etc. per the specifications as soon as possible. All submittals must be approved before any item may be manufactured or purchased.

A Preconstruction Conference will be scheduled in advance of the commencement of Work. It is required that representative from your firm in charge of the project, and any subcontractors, attend this meeting. We will discuss the administrative details of the project and answer any questions you may have relative to the project at that time. Sets of the Project Manual and Drawings will be available to you at this conference.

**IOWA CITY COMMUNITY SCHOOL DISTRICT**

Owner

By: Mark Luesey  
 Authorized Signature  
Board President 6/4/13  
 Title

**ACCEPTANCE OF AWARD**

**Dryspace, Inc.**

Contractor

By: [Signature]  
 Authorized Signature  
President  
 Title  
APRIL 23, 2013.  
 Date



# Iowa City Community School District

## Educational Services Center

1725 North Dodge Street • Iowa City, IA 52245 • (319) 688-1000 • Fax (319) 688-1009 • [www.iowacityschools.org](http://www.iowacityschools.org)

Stephen F. Murley  
Superintendent of Schools

Ann Feldmann  
Assistant Superintendent

Rebecca Furlong  
Assistant Superintendent

David Dude, Ph.D.  
Chief Operating Officer/  
Chief Technology Officer

Craig Hansel, Ph.D.  
Chief Financial Officer

R. Chace Ramey, Ph.D., J.D.  
Chief Human Resource  
Officer

**DATE:** Tuesday, May 28, 2013

**TO:** Stephen Murley, Superintendent

**FROM:** Duane Van Hemert, Director of Physical Plant

**SUBJ:** 2013 Roof Improvements – Penn Elementary Award

On April 17<sup>th</sup>, 2013, the Board of Directors awarded the contract for roof improvements at Penn Elementary to Dryspace Inc. of Cedar Rapids in the amount of \$121,203.00. Three bids were received that ranged from \$121,203.00 to \$138,745.00. Attached are the Notice of Award and actual contract documents for approval. This project is being funded with PPEL Life-Cycle funds. The budget for this project and Horn Elementary Roofing is \$480,000. Recommend approval.