

**AMENDMENT TO AGREEMENT**  
**between SHIVE-HATTERY, INC. AND THE CLIENT**

**PROJECT NAME:** 2013 Building Envelope Management Program (BE Program)  
Iowa City Community School District

**CLIENT NAME:** ATTN: Mr. Duane Van Hemert, Director of Physical Plant  
Iowa City Community School District  
1137 South Riverside Drive  
Iowa City, IA 52240

**AMENDMENT NO.:** One (1)

**ORIGINAL AGREEMENT DATE:** October 16, 2012

**AMENDMENT DATE:** May 14, 2013

CLIENT and Shive-Hattery, Inc. (S-H) agree to amend the Original Agreement as follows:

- A. **PROJECT DESCRIPTION:** NO CHANGE
- B. **SCOPE OF SERVICES:** ADD Item #5 as follows, which clarifies the projects currently included in the Building Envelope Management Program (*refer to the revised and attached 2013 Project List and Budget*):

"5. The Chimney Liner Repair projects for Longfellow and Mann Elementary Schools have been combined (new title is Chimney and Boiler Stack Repairs). Although the cost estimate exceeds \$100,000, Shive-Hattery will provide Design/Bid/Construction services under the BE Program.

Design/Quote/Construction Services for the Penn Elementary School East Entrance Door #9 Replacement project will be added to the BE Program. We have determined that there is no evidence of asbestos-containing materials in the area of this project. Due to the construction cost estimate being below the Iowa Code threshold of \$130,000 and the ICCSD threshold of \$100,000, the project will be bid by competitive quotation, which does not require an advertisement for bids or a public hearing. Bid documents will be provided to at least two selected contractors. Construction Services will be typical of projects that Shive-Hattery manages for the District."

- C. **CLIENT RESPONSIBILITIES:** NO CHANGE

- D. **SCHEDULE:**

- 1) The Chimney and Boiler Stack Repairs project milestones have been determined. Bid documents were issued on April 17, 2013, bidding occurred on May 9, 2013, and construction will be complete by August 30, 2013.

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- 2) We expect to issue the Penn Elementary School East Entrance Door #9 Replacement bid documents to selected contractors by May 31, 2013, with quotes received on June 11, 2013, and construction occurring during June, July and August 2013. We understand that the choice of window system will impact the completion date.

**E. COMPENSATION:** ADD the following:

We will provide services for the Penn Elementary School project for a Lump Sum fee of \$4,900, which includes expenses. A summary of Compensation follows:

Description	Fee	Fee Type	Reimbursable Expenses
2013 Building Envelope Program	\$25,000	Fixed Fee	Included in fee
<b>Amendment #1: Penn ES project</b>	<b>\$4,900</b>	<b>Fixed Fee</b>	<b>Included in fee</b>
TOTAL	\$29,900		

- F. **AGREEMENT:** This Amendment is subject to all other terms and conditions of the Original Agreement. Return one signed copy to our office via e-mail (to [adrahos@shive-hattery.com](mailto:adrahos@shive-hattery.com)) or fax to 319-364-4251.

**G. ACKNOWLEDGEMENT OF APPROVAL AND OF AMENDMENT:**

IOWA CITY COMMUNITY SCHOOL DISTRICT

SHIVE-HATTERY, INC.

By: Marla Swersey

Ann Drahos

Title: School Board President

Ann Drahos, Project Manager

Date Accepted: 6/4/13

Copy: Clay Gish, S-H  
Mike Gumm, S-H  
George Kanz, S-H  
Russ Murphy, S-H



# Iowa City Community School District

## Educational Services Center

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**Stephen F. Murley**  
Superintendent of Schools

**Ann Feldmann**  
Assistant Superintendent

**Rebecca Furlong**  
Assistant Superintendent

**David Dude, Ph.D.**  
Chief Operating Officer/  
Chief Technology Officer

**Craig Hansel, Ph.D.**  
Chief Financial Officer

**R. Chace Ramey, Ph.D., J.D.**  
Chief Human Resource  
Officer

**DATE:** Tuesday, May 28, 2013

**TO:** Stephen Murley, Superintendent

**FROM:** Duane Van Hemert, Director of Physical Plant

**SUBJ:** 2013 Building Envelope Penn Elementary – Shive Amendment

On October 16th of 2012, the Iowa City Community School District approved a contract with Shive-Hattery to design projects for the district Envelope Management Program. Several additional components are being requested by the district to be included in the project. The increased scope will include an exterior door project at Penn Elementary and revised scope at Mann and Longfellow Elementary Schools. This contract has been modified to reflect the amount of design work necessary to accommodate the revised scope. The contract will be increased from \$25,000.00 to \$29,900.00. This project will be funded using the PPEL Life Cycle Funds designated for Building Envelope improvements. Recommend approval.