

**AMENDMENT TO AGREEMENT**  
**between SHIVE-HATTERY, INC. AND THE CLIENT**

**PROJECT NAME:** 2013 Building Envelope Management Program (BE Program)  
Iowa City Community School District

**CLIENT NAME:** ATTN: Mr. Duane Van Hemert, Director of Physical Plant  
Iowa City Community School District  
1137 South Riverside Drive  
Iowa City, IA 52240

**AMENDMENT NO.:** One (1)

**ORIGINAL AGREEMENT DATE:** October 16, 2013

**AMENDMENT DATE:** May 14, 2013

CLIENT and Shive-Hattery, Inc. (S-H) agree to amend the Original Agreement as follows:

- A. **PROJECT DESCRIPTION:** NO CHANGE
- B. **SCOPE OF SERVICES:** ADD Item #5 as follows, which clarifies the projects currently included in the Building Envelope Management Program (*refer to the revised and attached 2013 Project List and Budget*):

- "5. The Chimney Liner Repair projects for Longfellow and Mann Elementary Schools have been combined (new title is Chimney and Boiler Stack Repairs). Although the cost estimate exceeds \$100,000, Shive-Hattery will provide Design/Bid/Construction services under the BE Program.

Design/Quote/Construction Services for the Penn Elementary School East Entrance Door #9 Replacement project will be added to the BE Program. We have determined that there is no evidence of asbestos-containing materials in the area of this project. Due to the construction cost estimate being below the Iowa Code threshold of \$130,000 and the ICCSD threshold of \$100,000, the project will be bid by competitive quotation, which does not require an advertisement for bids or a public hearing. Bid documents will be provided to at least two selected contractors. Construction Services will be typical of projects that Shive-Hattery manages for the District."

- C. **CLIENT RESPONSIBILITIES:** NO CHANGE

- D. **SCHEDULE:**

- 1) The Chimney and Boiler Stack Repairs project milestones have been determined. Bid documents were issued on April 17, 2013, bidding occurred on May 9, 2013, and construction will be complete by August 30, 2013.

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- 2) We expect to issue the Penn Elementary School East Entrance Door #9 Replacement bid documents to selected contractors by May 31, 2013, with quotes received on June 11, 2013, and construction occurring during June, July and August 2013. We understand that the choice of window system will impact the completion date.

E. **COMPENSATION:** ADD the following:

We will provide services for the Penn Elementary School project for a Lump Sum fee of \$4,900, which includes expenses. A summary of Compensation follows:

Description	Fee	Fee Type	Reimbursable Expenses
2013 Building Envelope Program	\$25,000	Fixed Fee	Included in fee
<b>Amendment #1: Penn ES project</b>	<b>\$4,900</b>	<b>Fixed Fee</b>	<b>Included in fee</b>
TOTAL	\$29,900		

- F. **AGREEMENT:** This Amendment is subject to all other terms and conditions of the Original Agreement. Return one signed copy to our office via e-mail (to [adrahos@shive-hattery.com](mailto:adrahos@shive-hattery.com)) or fax to 319-364-4251.

G. **ACKNOWLEDGEMENT OF APPROVAL AND OF AMENDMENT:**

IOWA CITY COMMUNITY SCHOOL DISTRICT  
By: Marla Swesey  
Title: Board President  
Date Accepted: 5/21/13

SHIVE-HATTERY, INC.  
Ann Drahos  
Ann Drahos, Project Manager

Copy: Clay Gish, S-H  
Mike Gumm, S-H  
George Kanz, S-H  
Russ Murphy, S-H



# Iowa City Community School District

## Educational Services Center

1725 North Dodge Street • Iowa City, IA 52245 • (319) 688-1000 • Fax (319) 688-1009 • [www.iowacityschools.org](http://www.iowacityschools.org)

**DATE:** Tuesday, May 14, 2013

**TO:** Stephen Murley, Superintendent

**FROM:** Duane Van Hemert, Director of Physical Plant

**SUBJ:** 2013 Building Envelope – Amendment to Agreement

Stephen F. Murley  
Superintendent of Schools

Ann Feldmann  
Assistant Superintendent

Rebecca Furlong  
Assistant Superintendent

David Dude, Ph.D.  
Chief Operating Officer/  
Chief Technology Officer

Craig Hansel, Ph.D.  
Chief Financial Officer

R. Chace Ramey, Ph.D., J.D.  
Chief Human Resource  
Officer

In October of 2012, the Iowa City Community School District entered into an agreement with Shive-Hattery of Cedar Rapids and Iowa City for design work related to our PPEL Life Cycle program for our Building Envelopes. The original work scope was for projects that had an estimated budget of \$100,000 or less. With current programs at Longfellow, Mann and Penn Elementary Schools the project budgets are in excess of \$100,000 and additional work is required to prepare bid documents. Shive-Hattery is requesting an increase of \$4,900 to the original agreement of \$25,000 for a total of \$29,900. Recommend approval.