



# Iowa City Community School District

## Educational Services Center

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Stephen F. Murley Superintendent of Schools

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### **Facilities Master Planning Steering Committee**

**Monday, February 25, 2013 – 5:00pm**

**Conference Room PDC 142C**

**1725 N. Dodge Street, Iowa City, IA 52245**

### **Minutes**

Members Present: Jeff McGinness, David Dude, Duane Van Hemert, Sam Johnson, Barbara Meek, Ann Dillard, Shari Shaffer, Tom Kaldenberg, DaLayne Williamson, Mitch Gross, Rosanne Hopson, Chris Hoffman, Tim Kemp, Rod Sullivan and Alex Taylor

Members Absent: Pat Highland, Michelle Payne and Royce Peterson  
Also Present: Curt Pratt, BLDD; Jessica Carnahan, BLDD; Kate Moreland

Co-Chair Dude called the meeting to order at 5:00pm. He thanked the committee for their willingness to serve on the committee and had everyone introduce themselves. He stated that the meeting was being audio recorded and would be placed on the District webpage.

Co-Chair McGinness thanked the committee for their time commitment. He reviewed the group norms and operational guidelines for the committee. He stated the committee will work to frame a long term vision on facilities and create a road map to get there. He stressed the importance of how to best engage the community and use the feedback.

Johnson introduced the BLDD team. He gave an overview of the master planning process which included visioning for the future, developing solutions, and evaluate the process. He reviewed the role of the steering committee which is to guide the planning process, represent the ICCSD community, address planning issues, and make recommendations to the Board of Education. Johnson reviewed the three types of meetings which include Steering Committee Meetings, Visioning Workshops, and Master Plan Workshops. Online, web-based, and District surveys will be done and made available for people who cannot attend meetings. Unicom ARC will also be conducting public opinion surveys via telephone with a blend of registered voters and district parents.

Johnson spoke to the four agenda items: what are our strategic objectives, where are we now, where do we want to go, and how do we get there.

#### What are the strategic objectives?

He defined the strategic objectives of aligning facilities with education programs, maximizing effectiveness of district resources, addressing major planning considerations for the future and arriving at an optimal destination.

#### Where are we now?

This involves assessing current conditions by building capacity, enrollment projections, physical needs and constraints, educational adequacy and fiscal capacity. It includes looking at whether the learning environment supports the educational program.

#### Where do we want to go?

This involves looking at 21<sup>st</sup> Century learning environments where learning is no longer optional, meeting the needs of every child, engaging students in learning, anywhere/anytime learning, and supporting the 4C's: collaboration, communication, creativity, and critical thinking.

#### How do we get there?

This involves developing solutions by brainstorming initial concepts, gathering input, and developing refine solutions. Johnson stated they use a master plan and modeling analysis called QLEO (Quantified Learning Environment Outcomes) where a cost/benefit comparison is done and scenarios are developed. From there a decision can be made by choosing the best plan to meet the strategic objectives.

The committee inquired if the Board agreed to the five objectives and asked to get the Board parameters as agreed upon. McGinness stated he would add it to the next Facilities meeting. The committee inquired how the Diversity Policy plays into this. McGinness stated it is currently just a policy and has no implementation plan yet. The committee inquired if all buildings would be looked at or only the top 5-10 in most need. Johnson stated all buildings would be looked at keeping in mind that it would be over a 10-20 year plan and prioritization would need to happen.

Communication was discussed to maximize public involvement and the various avenues that will be used to communicate were determined. Dude stated an email account has been created so anyone can provide input at any time. The email has an auto reply message that the input will be forwarded to the committee. The email address is [onevision@iowacityschools.org](mailto:onevision@iowacityschools.org). The committee discussed venues for which to hold the meetings as they could involve hundreds of community members.

The next meeting is on March 11, 2013 at 5:00pm.

The meeting adjourned at 6:45pm.