

**Districtwide Parents' Organization  
Iowa City Community School District**

**Minutes - Board Meeting  
January 3, 2018**

- I. The meeting took place at the Coralville Public Library. Attendees included: Tara Sterba, Brad Kelly, Miriam Timmer-Hackert, Eric Johnson, Tea Ho, Mary Murphy, and Cynthia Crossett-Powell.
  
- II. Brad reports Dr. Art Tate of the Davenport Community School District will be speaking at the upcoming January 10, 2018, DPO Meeting at Kirkwood Elementary in Coralville about state funding for local districts. Mary Murphy will put together a biography for Dr. Tate.
  - A. Subtopics may include the following.
    1. *If/how districts can use or shift money around per state law*
    2. *How can parents best influence legislature, possibly next year when there will be more flexibility and persuasion needed?*
  - B. Miriam will post directions for Kirkwood and parking.
  - C. Tara will send the DPO meeting agenda to Mary Murphy/Jenni Mettemeyer to post.
  
- III. The DPO board is seeking honoree from schools for its upcoming annual reception on April 26th..
  - A. Schools should select one or more persons to honor (e.g. employee(s), volunteer(s), parent(s)) and for each honoree submit 1) \$50 and 2) a biography of up to 150 words to [dpoiccsd@gmail.com](mailto:dpoiccsd@gmail.com).
  - B. The reception starts at 3 p.m. and should end no later than 5:15 p.m.
  - C. Tea Ho will put together a sign up genius to solicit donations for reception food from all DPO members and dissolve the reception committee (motioned by Tea, seconded by Brad, all present in agreement).
  - D. The deadline for schools to submit names of honorees and money is March 1st (*Tea later requested via email to change to March 9 and those who have responded so far are in agreement*).

*As per our discussion about the DPO scholarship, I will contact the high school principals and guidance counselors next week. I know we discussed making a single deadline for everything, including the honorees and applications. We said March 1st but can we consider the Friday before*

*spring break? The trimester ends February 27 and I'm worried that it might not give students enough time if they are cramming for the second Trimester. (Email dated 1/6/18 from Tea Ho).*

- E. The money will be used to present scholarships to students interested in teaching.
  - F. Eric reports that scholarships are typically at least \$1,200 per student, and there are usually at least two to three scholarships presented.
  - G. Tea will contact the high school principals/school guidance counselors, and we will post notice to students of the opportunity to apply for these scholarships on social media.
  - H. The reception will be held at the ESC building.
- IV. The topic at the February 14, 2018 DPO monthly meeting will be Substitute Teacher and Paraeducators. Subtopics discussed include:
- A. Qualifications/requirements of substitutes and paraeducators.
  - B. Training.
  - C. Competitiveness (e.g. ICCSD's compensation compared to other districts).
  - D. How they are assigned.
  - E. What is the role of substitutes and paraeducators when the teacher is absent from the classroom.
  - F. Role of buildings substitutes.
  - G. Suggested presenters included central office administrators, Matt Degner and Amy Kortemeyer.
- V. The March 2018 evening meeting topic is *Restorative Justice and Circle Training* in schools.
- A. Brad reports that circles have many uses, including bullying prevention and celebration. Talking takes place by having individuals speak at one time by going around the circle resulting in other circle members listening. Kingsley Botchway has received training in restorative justice and circles.
  - B. The meeting time is proposed to be from 6 p.m. to 7:30 p.m. with 6 - 6:15 p.m. reserved for eating.
  - C. The place for the March meeting is either Van Allen Elementary or perhaps North Central (to accommodate the number of expected attendees).
- VI. The meeting adjourned at 12 p.m.

Respectfully submitted,

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By Jenni Mettemeyer and Mary Murphy, DPO Co-Secretaries

Co-Presidents: Tara Sterba\*Brad Kelly

Co-Presidents Elect: Miriam Timmer-Hackert\*Eric Johnson

Past Co-Presidents: Mary Kate Pilcher-Hayek\*Tea Ho

Co-Secretaries: Jenni Mettemeyer\*Mary Murphy

Treasurer: Cynthia Crossett-Powell