

CEFPI SCHOOL DISTRICT FACILITIES EVALUATION TOOL

APPRAISAL CRITERIA

The appraisal criteria are categorized into six areas: School Site; Structural, Electrical and Mechanical Features; Plant Maintainability; Safety and Security; Educational Adequacy and the Educational Environment.

QUESTION	CATEGORY	Borlaug	CoralvilleCentral	Garner	Hills	Hoover	Horn	Kirkwood	Lemme	Lincoln	Longfellow	Lucas	Mann	Penn	Shimek	Twain	VanAllen	Weber	Wickham	Wood	NCH	SEJH	NWJH	CityHigh	TateHigh	WestHigh
Section 1	The School Site: The school site is an integral part of the school facility and is a basic tool in the educational process. A student's educational experience as well as many community functions will be strengthened or limited by the adequacy of the site.																									
1.1	Site is large enough to meet educational needs as defined by state and local requirements.	B	C	A	B	D	D	A	C	F	B	C	F	C	B	C	A	B	B	D	A	C	C	D	C	A
1.2	Site is easily accessible and conveniently located for the present and future population.	B	B	A	B	C	C	B	B	D	B	B	B	A	D	B	A	A	A	B	B	B	B	C	B	A
1.3	Location is removed from undesirable business, industry, traffic, and natural hazards.	A	B	A	D	B	B	B	B	C	B	B	B	C	B	B	B	A	B	B	B	C	C	B	C	A
1.4	Site is well landscaped and developed to meet educational needs.	A	A	C	B	B	B	B	C	D	B	A	C	B	B	B	B	A	A	A	B	B	B	B	C	B
1.5	Well equipped playgrounds (athletic areas) are separated from streets and parking areas.	B	C	A	C	B	B	C	A	D	C	B	D	C	C	B	A	C	C	C	C	B	B	C	B	C
1.6	Topography is varied enough to provide desirable appearance and without steep inclines.	A	B	A	B	B	C	B	B	F	B	C	B	B	C	B	A	B	C	B	B	B	B	A	B	B
1.7	Site has stable, well drained soil free of erosion.	B	C	B	B	C	C	B	B	D	C	B	B	C	B	C	A	B	B	B	B	D	B	B	B	B
1.8	Site is suitable for special instructional needs, e.g. outdoor learning.	B	C	B	B	B	C	B	B	D	B	B	D	B	B	B	B	A	C	C	A	B	B	B	C	B
1.9	Pedestrian services include adequate sidewalks with designated crosswalks, curb cuts, and correct slopes.	A	B	B	C	B	C	B	B	C	B	B	B	B	C	B	A	B	B	A	A	B	A	B	B	B
1.10	Sufficient on-site, solid surface parking is provided for faculty, staff and community.	A	D	A	C	D	D	B	C	D	C	B	F	B	B	D	C	B	B	B	B	D	B	C	A	B
Section 2	Structural, Electrical and Mechanical Features: These are basic functions of a school's operation and will have an impact on future maintenance costs and the school's ability to accommodate changes in its educational program.																									
2.1	Structure meets all barrier-free requirements both externally and internally.	A	X	A	C	D	B	B	B	X	X	B	X	B	B	C	A	A	A	B	A	B	C	D	A	B
2.2	Roofs appear sound, have positive drainage, and are weather tight.	A	C	B	B	B	B	B	B	B	C	C	B	C	C	B	C	C	B	B	B	B	C	B	B	B
2.3	Foundations are strong and stable with no observable cracks.	A	B	A	B	B	B	B	B	C	C	B	C	B	B	B	A	A	A	B	A	B	C	B	A	B
2.4	Exterior and interior walls have sufficient expansion joints and are free of deterioration.	A	B	A	C	B	B	B	B	C	C	B	C	B	B	B	A	A	A	B	A	B	B	B	A	B
2.5	Entrances and exits are located so as to permit efficient student traffic flow.	A	C	A	C	B	D	C	D	C	D	A	F	C	D	C	A	A	A	C	A	C	B	C	A	B
2.6	Building "envelope" generally provides for energy conservation. (See criteria.)	A	B	B	D	C	B	B	B	C	C	C	C	C	B	C	C	C	B	B	A	B	B	B	B	D
2.7	Structure is free of friable asbestos and toxic materials.	A	C	A	C	B	C	C	C	C	C	C	C	C	C	C	A	A	A	C	A	C	D	C	A	C
2.8	Interior walls permit sufficient flexibility for a variety of class sizes.	B	B	C	C	C	C	B	C	B	B	B	B	B	C	C	C	C	C	C	A	B	B	C	B	B
2.9	Adequate light sources are well maintained, properly placed and are not subject to overheating.	A	C	A	C	B	C	B	C	C	B	C	B	B	B	C	A	A	A	B	A	B	B	B	A	B
2.10	Internal water supply is adequate with sufficient pressure to meet health and safety requirements.	A	B	A	F	C	B	B	C	C	C	B	C	C	B	C	A	B	A	B	A	C	B	B	A	B
2.11	Each teaching/learning area has adequate convenient wall outlets, phone and computer cabling for technology applications.	A	C	B	C	C	C	C	C	C	D	C	D	C	C	C	B	B	B	C	A	C	C	C	B	C
2.12	Electrical controls are safely protected with disconnect switches easily accessible.	A	B	A	B	B	B	B	B	B	B	B	B	B	B	B	A	B	B	B	A	B	B	B	A	B
2.13	Drinking fountains are adequate in number and placement, and are properly maintained including provisions for the disabled.	A	B	A	B	B	B	C	B	C	C	B	C	B	B	B	A	A	A	B	B	B	B	B	A	B
2.14	Number and size of restrooms meet requirements.	A	C	A	C	C	B	C	D	C	D	C	D	C	C	D	A	A	A	C	B	B	B	B	A	B
2.15	Drainage systems are properly maintained and meet requirements.	A	B	A	B	B	B	B	C	B	B	B	B	B	B	B	A	B	A	B	A	B	B	B	A	B
2.16	Fire alarms, smoke detectors, and sprinkler systems are properly maintained and meet requirements.	A	F	B	D	F	B	F	F	F	F	D	F	F	F	C	A	F	D	B	A	C	F	F	A	F
2.17	Intercommunication system consists of a central unit that allows dependable two-way communication between the office and instructional areas.	A	D	A	B	C	C	C	B	D	B	B	B	F	D	B	A	C	B	D	A	B	C	C	A	C
2.18	Exterior water supply is sufficient and available for normal usage.	A	B	A	D	C	B	B	B	B	B	B	B	B	B	B	A	B	B	D	A	B	B	B	A	B
Section 3	Plant Maintainability: This category refers to the cost or ease with which building systems and architectural elements can be kept in the good working order or in a good state of repair by district personnel. Evaluate the condition of the building and not the manner in which the maintenance staff performs their duties.																									
3.1	Exterior windows, doors, and walls are of material and finish requiring minimum maintenance.	A	B	A	C	C	B	B	B	B	B	B	C	C	B	B	A	A	A	D	A	A	B	C	A	B
3.2	Floor surfaces throughout the building require minimum care.	B	C	A	B	B	B	B	B	B	B	B	B	C	B	B	A	B	B	B	A	B	B	B	C	B
3.3	Ceilings and walls throughout the building, including service areas, are easily cleaned and resistant to stain.	A	B	A	C	C	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	B	A	B
3.4	Built-in equipment is designed and constructed for ease of maintenance.	A	B	A	B	B	B	D	B	B	B	B	B	C	C	B	A	B	B	B	B	B	B	B	A	B
3.5	Finishes and hardware, with a compatible keying system, are of durable quality.	A	C	A	C	C	C	C	C	C	C	C	C	C	D	C	A	C	C	C	B	C	C	C	C	C
3.6	Restroom fixtures are wall mounted and of quality finish.	A	B	A	B	B	C	B	C	B	D	C	D	D	B	D	A	B	B	B	A	B	B	C	A	C
3.7	Adequate custodial storage space with water and drain is accessible throughout the building.	A	B	C	B	B	B	B	B	C	C	B	B	B	D	B	B	B	B	B	A	B	B	B	A	B
3.8	Adequate electrical outlets and power, to permit routine cleaning, are available in every area.	A	B	B	B	B	B	B	B	B	B	B	B	B	B	B	A	B	B	C	A	B	C	B	A	B
3.9	Outdoor light fixtures, electric outlets, equipment, and other fixtures are accessible for repair and replacement.	A	B	B	B	C	B	C	B	B	C	B	C	B	B	B	A	B	B	B	A	C	C	B	A	B
Section 4	Building Safety and Security: The safety and security of students, staff and visitors is vital to a positive and successful educational experience. Does the school building contribute to and support a safe and secure experience?																									
4.1	Student loading areas are segregated from other vehicular traffic and pedestrian walkways.	A	D	A	D	B	C	D	C	D	F	A	F	A	D	C	A	A	D	D	B	C	C	C	A	D
4.2	Walkways, both on and offsite, are available and provide safety for pedestrians.	B	B	A	B	B	B	C	B	B	B	B	B	B	B	B	A	A	A	B	A	B	B	B	A	C
4.3	Access streets have sufficient signals and signs to permit safe entrance to and exit from school area.	B	B	B	B	B	B	B	B	B	B	B	B	B	C	B	B	B	B	B	B	B	B	D	B	C
4.4	Vehicular entrances and exits permit safe traffic flow.	B	C	B	C	C	B	C	C	C	D	B	D	C	C	B	B	B	C	D	B	C	B	C	B	D

4.5	Playground and equipment is free from hazard.	A	C	A	B	B	B	B	B	B	B	B	B	C	C	B	C	A	A	B	B	B	C	B	C	A	
4.6	The heating unit(s) is located away from student occupied areas.	A	B	A	B	B	B	B	B	B	B	B	B	B	B	B	A	A	A	B	B	D	B	B	A	B	
4.7	Multi-story buildings have at least two stairways for student egress.	A	C	A	A	C	A	A	A	B	D	A	D	A	A	C	A	A	A	A	A	C	A	A	A	A	
4.8	Exterior doors open outward and are equipped with panic hardware.	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
4.9	Emergency lighting is provided throughout the building with exit signs on separate electrical circuits.	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	
4.10	Classroom doors are recessed and open outward.	A	A	A	A	A	A	A	A	A	A	A	A	A	A	B	A	A	A	B	A	A	A	A	A	A	
4.11	Building security systems are provided to assure uninterrupted operation of the educational program.	A	X	A	C	F	A	X	C	F	X	X	X	F	X	B	C	F	F	F	B	X	X	C	B	X	
4.12	Flooring (including ramps and stairways) is maintained in a nonslip condition.	A	D	A	B	B	B	B	B	B	B	B	B	B	A	B	A	B	B	B	B	B	C	B	B	B	
4.13	Stairs (interior and exterior) meet standards (maximum 7" rise to 11" tread) and steps range in number from 3-16.	A	C	A	A	A	A	A	A	D	B	A	B	C	A	A	A	A	A	A	A	C	B	A	A	A	
4.14	Glass is properly located and protected with wire or safety material to prevent accidental student injury.	A	B	A	B	C	B	B	B	C	B	B	B	B	C	A	A	A	B	B	B	B	B	B	A	B	
4.15	Fixed projections in the traffic areas do not extend more than eight inches from the corridor wall.	A	B	A	B	B	B	B	B	B	B	B	B	B	B	A	A	A	B	A	B	B	B	B	A	B	
4.16	Traffic areas terminate at an exit or a stairway leading to an egress.	A	A	A	D	C	D	B	C	C	D	A	D	A	C	A	A	A	A	A	A	A	A	A	A	A	
4.17	Adequate fire safety equipment is properly located.	A	A	A	A	B	A	A	A	B	A	B	B	A	B	A	A	A	B	A	A	A	A	A	A	A	A
4.18	There are at least two independent exits from any point in the building.	A	A	A	B	B	C	A	C	B	D	C	D	B	C	A	A	A	A	A	A	A	A	A	A	A	A
4.19	Fire-resistant materials are used throughout the structure.	A	A	A	D	B	A	A	A	C	C	A	C	C	A	A	A	A	A	A	A	A	A	A	C	A	A
4.20	Automatic and manual emergency alarm system with a distinctive sound and flashing light are provided.	A	D	B	C	D	B	A	D	D	D	D	D	D	D	A	A	D	C	A	B	D	D	A	D	D	
Section 5	Educational Adequacy: This category is determined by comparing the physical requirements necessary to support the educational plan with the existing physical elements of the building itself.	Borlaug	CoralvilleCentral	Garner	Hills	Hoover	Horn	Kirkwood	Lemme	Lincoln	Longfellow	Lucas	Mann	Penn	Shimek	Twain	VanAllen	Weber	Wickham	Wood	NCH	SEJH	NWJH	CityHigh	TateHigh	WestHigh	
5.1	Size of academic learning areas meets desirable standards.	B	C	A	C	C	C	B	D	D	C	B	C	B	C	B	B	A	B	C	A	B	B	C	B	C	
5.2	Classroom space permits arrangements for small group activity.	B	B	B	C	C	C	B	C	C	C	B	C	B	B	B	B	A	B	C	B	C	C	D	A	C	
5.3	Location of academic learning areas is near related educational activities and away from disruptive noises.	A	C	A	B	C	B	B	D	C	D	C	B	D	C	A	A	A	D	A	B	C	C	A	A	B	
5.4	Personal space in the classroom away from group instruction allows privacy time for individual students.	B	C	B	C	C	C	C	C	D	C	C	C	C	B	C	B	B	D	B	C	C	C	C	A	C	
5.5	Storage for student materials is adequate.	A	B	A	B	D	B	B	C	C	D	B	D	C	C	C	B	B	A	A	D	A	B	A	C	A	C
5.6	Storage for teacher materials is adequate.	A	B	A	B	C	C	C	C	C	C	C	C	B	B	B	A	A	A	C	A	B	B	C	A	B	
5.7	Size of specialized learning area(s) meets standards.	A	B	A	B	B	B	C	D	C	C	C	C	D	B	C	B	C	B	C	A	B	B	B	B	D	B
5.8	Design of specialized learning area(s) is compatible with instructional need.	A	B	A	C	B	B	C	C	D	D	C	C	D	C	B	C	C	C	C	A	C	D	B	D	B	
5.9	Library/Resource/Media Center provides appropriate and attractive space.	A	B	A	C	B	C	C	C	B	C	C	C	B	C	A	B	A	A	D	A	B	C	B	B	B	
5.10	Gymnasium (and outdoor facilities) adequately serves physical education instruction.	A	A	A	C	C	B	B	D	D	C	C	C	D	B	C	A	C	C	B	C	B	D	D	F	D	
5.11	Pre-kindergarten and kindergarten space is appropriate for age of students and nature of instruction.	A	A	A	B	B	B	A	B	B	C	A	C	C	B	B	A	A	A	D	A	B	B	B	C	C	
5.12	Music Program is provided adequate sound-treated space.	A	C	A	C	D	C	D	C	D	C	C	C	C	D	A	C	A	C	A	C	C	A	F	A	A	
5.13	Space for art is appropriate for instruction, supplies, and equipment.	A	C	A	B	A	A	C	B	A	B	C	B	A	C	C	A	A	A	D	A	C	C	C	B	C	
5.14	Space for technology education permits use of state-of-the-art equipment.	A	D	A	D	B	B	D	C	D	C	B	C	B	B	C	A	A	A	D	B	B	B	C	D	B	
5.15	Space for small groups and remedial instruction is provided adjacent to classrooms.	B	C	B	B	B	C	C	C	C	C	B	B	D	C	C	B	C	A	C	C	C	B	B	A	B	
5.16	Storage for student and teacher material is adequate.	A	C	B	B	B	C	C	C	B	B	B	B	B	C	C	B	A	C	A	C	C	B	C	C	C	
5.17	Teachers' lounge and work areas support teachers as professionals.	A	C	A	B	B	A	B	B	C	C	C	D	C	B	B	A	A	B	C	B	F	B	B	A	B	
5.18	Cafeteria/Kitchen is attractive with sufficient space for seating/dining, delivery, storage, and food preparation.	A	C	A	D	C	D	B	D	F	D	B	D	B	D	D	A	B	A	D	B	D	A	C	A	F	
5.19	Administrative offices are consistent in appearance and function with the maturity of the students served.	A	B	A	B	D	A	B	B	C	C	B	C	B	C	A	A	A	C	A	C	A	B	C	A	B	
5.20	Counselor's office insures privacy and sufficient storage.	A	D	A	C	D	A	B	C	B	A	C	A	C	B	B	A	A	A	D	A	C	C	C	B	F	
5.21	Clinic is near administrative offices and is equipped to meet requirements.	A	B	A	B	C	B	D	B	D	D	B	D	C	B	A	A	A	B	C	A	B	B	B	A	B	
5.22	Suitable reception space is available for students, teachers, and visitors.	A	C	A	C	D	B	C	B	C	B	C	C	B	A	B	A	A	C	A	C	A	B	C	A	C	
5.23	Administrative personnel are provided sufficient work space and privacy.	A	C	B	C	C	B	C	C	D	C	D	C	C	C	A	A	A	A	C	A	B	B	C	A	B	
Section 6	The Educational Environment: The school should welcome students, staff and visitors. The school's environment, both inside and out, should be conducive to learning. This category evaluates how well the school facility is able to provide an atmosphere that supports teaching and learning.	Borlaug	CoralvilleCentral	Garner	Hills	Hoover	Horn	Kirkwood	Lemme	Lincoln	Longfellow	Lucas	Mann	Penn	Shimek	Twain	VanAllen	Weber	Wickham	Wood	NCH	SEJH	NWJH	CityHigh	TateHigh	WestHigh	
6.1	Overall design is aesthetically pleasing and appropriate for the age of the students.	A	B	A	C	C	B	B	B	C	C	B	C	B	B	B	A	A	A	B	A	B	C	A	A	B	
6.2	Site and buildings are well landscaped.	A	A	B	B	B	A	A	A	B	A	A	A	A	A	B	B	A	B	B	A	A	B	A	C	B	
6.3	Exterior noise and surrounding environment does not disrupt learning.	A	A	A	A	A	A	A	A	A	A	A	B	A	A	A	A	A	A	A	A	C	A	A	A	A	
6.4	Entrances and walkways are sheltered from sun and inclement weather.	A	B	B	B	B	B	B	B	C	C	B	C	B	B	B	B	B	B	B	B	C	B	B	C	B	
6.5	Building materials provide attractive color and texture.	A	C	A	B	C	B	B	B	C	C	C	C	B	B	B	A	A	B	C	A	B	B	B	B	B	
6.6	Color schemes, building materials and décor provide an impetus to learning.	A	C	A	C	C	B	B	C	C	B	B	C	C	B	B	A	A	B	C	A	B	C	B	B	B	
6.7	Year around comfortable temperature and humidity are provided throughout the building.	B	D	A	D	D	B	D	B	D	D	D	D	C	C	D	B	C	B	D	B	F	C	D	B	D	
6.8	Ventilating system provides adequate quiet circulation of clean air and meets 15cfm VBC requirement.	A	F	A	D	D	B	B	A	D	D	D	D	D	C	D	A	B	B	C	A	D	B	C	A	D	
6.9	Lighting system provides proper intensity, diffusion and distribution.	A	C	A	C	B	B	C	A	C	B	C	B	B	B	A	A	B	B	A	B	A	B	B	A	B	
6.10	Sufficient drinking fountains and restroom facilities are conveniently located.	A	A	A	C	A	A	C	C	B	D	B	D	A	A	B	A	A	A	B	B	A	A	B	A	B	
6.11	Communicating among students is enhanced by commons area.	A	B	A	B	C	B	C	C	C	D	B	D	C	C	A	B	A	C	A	C	C	A	A	C	C	
6.12	Traffic flow is aided by appropriate foyers and corridors.	A	B	A	C	B	C	B	D	C	C	B	C	B	D	A	A	B	B	C	A	C	B	B	A	C	
6.13	Areas for students to interact are suitable to the age group.	A	C	A	B	B	B	B	B	B	B	B	B	C	C	B	A	B	A	B	A	B	B	B	A	B	
6.14	Large group areas are designed for effective management of students.	B	A	A	A	B	B	B	B	C	A	B	A	A	A	A	A	A	A	C	C	C	A	B	C	C	
6.15	Acoustical treatment of ceilings, walls, and floors provides effective sound control.	A	C	A	B	B	B	B	C	B	C	C	B	B	B	B	C	B	B	D	C	B	B	B	B	B	
6.16	Window design contributes to a pleasant environment.	A	B	A	B	B	B	B	B	C	C	C	C	B	B	C	B	A	A	B	A	B	F	B	A	B	
6.17	Furniture and equipment provide a pleasing atmosphere.	A	D	A	B	B	B	D	B	D	C	B	B	D	C	B	A	A	A	D	A	B	B	C	A	B	
EDUCATIONAL ADEQUACY		96.2	69.5	95.4	69.2	69.2	75.7	73.9	71.6	60.6	62.6	74.6	60.8	71.3	71.0	75.8	92.6	87.1	86.6	68.3	92.7	72.0	73.3	73.2	86.9	74.3	